

SUBMISSION OF LATE REPORT

NAME OF COMMITTEE : Operational Delivery Committee

DATE OF COMMITTEE : 9 January 2020

TITLE OF REPORT : Review of Leased Centres and Learning Centres.

Please explain why this report is late.

There have been a number of late changes requested by Colleagues during the consultation phase and this was further impacted by the Holiday period.

The changes impacted upon the potential recommendations.

Please explain:

- why this report must be submitted to the next meeting of the Council/Committee; and
- why it cannot be submitted to a meeting of the Council/Committee at a later date.

It is important to issue the report without further delays as the community stakeholders that have been consulted with have been advised that the report would be available for the January committee.

Director

Date

06-01-20

The following section must be completed by the Convener where a report must be submitted less than three clear days¹ before a meeting of the Council/Committee.

By law, an item of business must be open to inspection by members of the public for at least three clear days before a meeting.

An item of business not open to inspection for three clear days may be considered at a meeting only by reason of special circumstances, which shall be specified in the minutes, and where the Convener is of the opinion that the item should be considered as a matter of urgency.

Please explain why you are of the opinion that the item should be considered as a matter of urgency.

Convener

Date

06-01-20

¹ For example if a letter is posted on Monday advising of a meeting on Friday, it gives 3 clear days notice (i.e. Tuesday, Wednesday, Thursday). Saturday, Sunday and public holidays are included within the definition of Clear Days.

